

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Wednesday, September 9, 2026
Work Session 1:00pm
Special Commission Meeting to begin at 3:00p.m.
MEETING MINUTES

This Port of Clarkston meeting will be in person.

1:00 p.m. WORK SESSION: 2027 DRAFT BUDGET

Commission Chair called the meeting to order at 3:00 p.m. with the Pledge of Allegiance.

ROLL CALL:

☒ Commissioner Dayna Weatherly Wilson	☒ Commissioner Mark Brigham
☒ Commissioner Jay Backus	☒ Finance and Account Mgr. Kim Petrie
☒ Operations Manager Beth Larson	
☒ Exec. Director Chris Rasmussen	

CONSENT AGENDA:

1. Approved absence, if necessary
2. Approval of Minutes: Regular Meeting Minutes 8/12/26
3. Review of Accounts Receivable through – 9/3/26
4. Approval of Vouchers:

Type of Check	Check Numbers	Date	Amount
Payroll	E-PAY/27951-27961	8-15-26	\$16,250.37
Voided	27962-27984	8-20-26	\$-0-
Expenses	27985-28008	8-20-26	\$309,575.57
Payroll	E-PAY/28009-28020	8-31-26	\$22,987.14
Expenses	28021-28038	9-3-26	\$26,855.56

Commissioners Weatherly-Wilson/Backus made a motion to approve the consent agenda as presented. Motion passed.

GENERAL PUBLIC COMMENT: None.

CONTRACTS EXECUTED BY EXECUTIVE DIRECTOR:

1. Recreational Use Agreement Granite Lake Park – Wedding
Executive Director Rasmussen discussed the Recreational Use Agreement for a wedding at Granite Lake Park on September 12th, 2026.
2. Recreational Use Agreement Granite Lake Park – 5K/1K Run
Executive Director Rasmussen discussed the Recreational Use Agreement for Granite Lake Park for a 5K/1K run on September 26th, 2026.

3. Aecon Utilities US Limited Month-to-Month Lease
Executive Director Rasmussen discussed the Month-to-Month lease signed with Aecon Utilities US Limited at 343 14th Street Clarkston, WA 99403.

NEW BUSINESS:

1. Letter of Support MARAD FY2026 United States Marines Highway Program
Commissioners Backus/Weatherly-Wilson made a motion to approve the letter of support for MARAD FY2026 United States Marine Highway Program. Motion passed.
2. Letter of Support Columbia River Navigation Channel WRDA Request
Commissioners Backus/Weatherly-Wilson made a motion to approve the Letter of Support for Columbia River Navigation Channel WRDA Request. Motion passed.
3. Change Order No. 01 On-Call Unit Price Broadband Contracting
Commissioners Backus/Weatherly Wilson made a motion to Approve Change Order No. 01, extending the contract with Summit Utility Contractors, LLC by one (1) year, for On-Call Unit Price contracting for Fiber Network Construction, Maintenance and Repair for Aerial, Underground and Fiber Splicing. Motion passed.

RESOLUTIONS:

1. NONE

OLD BUSINESS:

1. NONE

COMMISSIONER REPORTS:

Commissioner Backus attended the Walla Walla USACE Stakeholder Meeting.
Commissioner Weatherly-Wilson had nothing to report.
Commissioner Brigham attended Valley Vision meetings.

EXECUTIVE DIRECTOR REPORT:

Chris Rasmussen spoke about the next Pioneer Ports meeting October 8th. Northwest River Partners is having a booth at the Nez Perce Co. Fair and is looking for volunteers to man the booth.

Upcoming Calendar/Events

- a. WFOA Annual Meeting Kennewick, WA September 15-18, 2026
- b. WPPA Environmental Conference Seattle, WA September 25-26, 2026
- c. PNWA Annual Convention Vancouver, WA October 13-15, 2026
- d. WPPA Small Ports Chelan, WA October 20-23, 2026
- e. WPPA Annual Meeting Vancouver, WA December 9-11, 2026

FINANCE AND ACCOUNTING MANAGER REPORT:

Kim Petrie discussed 2025 Annual Audit progress.

OPERATIONS MANAGER REPORT:

Beth Larson discussed attending the LC Valley Chamber of Commerce luncheon.

EXECUTIVE SESSION (RCW 42.30.110): at 4:00 p.m. the commission went into Executive Session for items concerning potential litigation. The Executive Session is expected to last 20 minutes, ending at 4:20 p.m. The Commission extended the Executive Session by 10 minutes, ending at 4:30 p.m. No Action resulted after the Executive Session concluded.

NEXT MEETING: Special Commission Meeting Wednesday October 7, 2026, at 3:00 p.m.

Commissioners Backus/Weatherly-Wilson made a motion to adjourn the Commission Meeting at 4:31 p.m. Motion Passed



Jay Backus, Secretary