

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Wednesday, August 12, 2026
Regular Commission Meeting to begin at 3:00p.m.
MEETING MINUTES

This Port of Clarkston meeting will be in person.

Commission Chair Brigham called the meeting to order at 3:00 p.m. with the Pledge of Allegiance.

ROLL CALL:

[X] Commissioner Dayna Weatherly Wilson	[X] Commissioner Mark Brigham
[X] Commissioner Jay Backus	[X] Finance and Account Mgr. Kim Petrie
[X] Operations Manager Beth Larson	
[X] Exec. Director Chris Rasmussen	

CONSENT AGENDA:

1. Approved absence, if necessary
2. Approval of Minutes: Regular Meeting Minutes 7/8/26
3. Review of Accounts Receivable through – 8/6/26
4. Approval of Vouchers:

Type of Check	Check Numbers	Date	Amount
Expense	27857-27882	07/09/2026	\$34,198.79
Expense	27883-27885	07/13/2026	\$33,361.29
Payroll	EPAY/27886-27896	07/15/2026	\$16,697.77
Expenses	27897-27918	07/23/2026	\$22,702.64
Payroll	EPAY/27919-27930	07/31/2026	\$27,069.87
Expenses	27931-27950	08/06/2026	\$354,485.23

Commissioners Backus/Weatherly-Wilson made a motion to approve the consent agenda as presented. Motion passed.

GENERAL PUBLIC COMMENT: None

CONTRACTS EXECUTED BY EXECUTIVE DIRECTOR:

1. NONE

NEW BUSINESS:

1. Interlocal Agreement Asotin County Fire District #1
Commissioners Backus/Weatherly-Wilson made a motion to approve the Interlocal Agreement with Asotin County Fire District #1 as presented. Motion passed.
2. Seaport Striders Running Club Recreational Use Agreement
Commissioners Backus/Weatherly-Wilson made a motion to approve the Recreational Use Agreement with Seaport Striders Running Club. Motion passed.

3. Term Lease Patt's Garden Center, LLC
Commissioners Backus/Weatherly-Wilson made a motion to approve the new term lease with Patt's Garden Center, LLC as presented. Motion passed.

4. 2027 Budget - Staff Recommendations
Executive Director Rasmussen presented the staff recommendations for the 2027 budget with the Port Commission.

Commissioner Weatherly had to leave at 3:45 p.m. and returned at 3.58 p.m.

5. Q2 2026 Budget vs. Actual
Staff and Commissioners discussed the second quarter of 2026 Budget vs. Actual.
6. Q2 2026 Vendor Trending
Staff and Commissioners discussed the second quarter of 2026 vendor trending report.
7. Q2 2026 Goals and Objectives
Staff and Commissioners discussed the second quarter of 2026 Goals and Objectives.

RESOLUTIONS:

1. NONE

OLD BUSINESS:

1. NONE

COMMISSIONER REPORTS:

Commissioner Backus attended the WPPA Commissioners Conference and the PNWA monthly call.

Commissioner Weatherly-Wilson attended the WPPA Commissioners Conference and the Valley Vision Annual Conference.

Commissioner Brigham worked on and attended the Valley Vision Annual Conference. He attended the WPPA Commissioners Conference.

EXECUTIVE DIRECTOR REPORT:

Executive Director Rasmussen is attending the ribbon cutting for Agpro at the Port of Wilma. He also discussed the letter submitted to the US Army Corps of Engineers relating to Tiered NEPA and the Marine Highway 5 & 84 Regional Meeting in Vancouver October 12, 2026.

Upcoming Calendar/Events

- a. WFOA Annual Meeting Kennewick, WA September 15-18, 2026
- b. WPPA Environmental Conference Seattle, WA September 25-26, 2026
- c. PNWA Annual Convention Vancouver, WA October 13-15, 2026
- d. WPPA Small Ports Chelan, WA October 20-23, 2026
- e. WPPA Annual Meeting Vancouver, WA December 9-11, 2026

FINANCE AND ACCOUNTING MANAGER REPORT:

Kim Petrie had nothing to report.

OPERATIONS MANAGER REPORT:

Beth Larson had nothing to report.

EXECUTIVE SESSION (RCW 42.30.110):

1. NONE

NEXT MEETING: Regular Commission Meeting Wednesday September 9, 2026, at 3:00 p.m.

Commissioners Backus/Weatherly-Wilson made a motion to adjourn the Commission Meeting at 4:53 p.m. Motion passed.



Jay Backus, Secretary