

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Wednesday, June 10, 2026
Regular Commission Meeting to begin at 3:00p.m.
MEETING MINUTES

This Port of Clarkston meeting will be in person.

Commission Chair Brigham called the meeting to order at 3:00 p.m. with the Pledge of Allegiance.

ROLL CALL:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Commissioner Dayna Weatherly Wilson | <input checked="" type="checkbox"/> Commissioner Mark Brigham |
| <input checked="" type="checkbox"/> Commissioner Jay Backus | <input checked="" type="checkbox"/> Finance and Account Mgr. Kim Petrie |
| <input checked="" type="checkbox"/> Operations Manager Beth Larson | |
| <input checked="" type="checkbox"/> Exec. Director Chris Rasmussen | |

CONSENT AGENDA:

1. Approved absence, if necessary
2. Approval of Minutes: Regular Meeting Minutes 5/13/26
3. Review of Accounts Receivable through – 6/8/26
4. Approval of Vouchers:

Type of Check	Check Numbers	Date	Amount
Expenses	27730-27751	05/13/2026	\$22,147.43
Payroll	EPAY/27719-27729	05/15/2026	\$16,902.81
Expense	27752-27771	05/28/2026	\$14,704.52
Payroll	EPAY/27772-27783	05/29/2026	\$24,765.41
Expenses	27784-27785	06/08/2026	\$607,598.09

Commissioners Backus/Brigham made a motion to approve the consent agenda as presented. Motion passed.

GENERAL PUBLIC COMMENT: None

PRESENTATION: Erika Sticker from Southeast Washington Economic Development Association (SEWEDA), gave an update to the Port Commission.

CONTRACTS EXECUTED BY EXECUTIVE DIRECTOR:

1. NONE

NEW BUSINESS:

1. Support for Columbia River WRDA Request
Commissioners Backus/Weatherly-Wilson made a motion to approve the letter of support for Columbia River WRDA letter. Motion passed.
2. Interlocal Agreement (ILA) Port and Asotin County
Commissioners Weatherly-Wilson/Backus made a motion to approve the

**Interlocal Agreement between the Port of Clarkston and Asotin County.
Motion passed.**

3. Deed of Trust Twin River Bank
Commissioners Weatherly-Wilson/Backus made a motion to approve the Deed of Trust with Twin River Bank. Motion passed.
4. 1271 Port Drive
Port Commissioner and staff discussed 1271 Port Drive.
5. 906 Port Drive/Harvest Hosts
Port Commissioners and staff discussed allowing 906 Port Drive to become a host with Harvest Hosts. Staff will follow up with clarifying questions to tenant.

RESOLUTIONS:

1. NONE

OLD BUSINESS:

1. NONE

COMMISSIONER REPORTS:

Commissioner Backus attended the WPPA Spring Meeting, attended a WSDOT meeting and called in the IPNG call.

Commissioner Weatherly-Wilson had nothing to report.

Commissioner Brigham attended the WPPA Spring Conference in Skamania and has been working on the Valley Vision Annual Meeting on July 30, 2026.

EXECUTIVE DIRECTOR REPORT:

Chris Rasmussen discussed the Valley Vision Annual Meeting on July 30th, Boyer Park Family Fun Festival on June 13th hosted by the Port of Whitman County, Change of Command at USACE July 15, 2026.

Upcoming Calendar/Events

- a. PNWA Summer Conference Newport, OR June 16-18, 2026
- b. WPPA Finance Seminar Everett, WA June 24-26, 2026
- c. WPPA Directors Seminar Pullman, WA July 8-10, 2026
- d. WPPA Commissioner Seminar Wenatchee, WA July 20-22, 2026
- e. WFOA Annual Meeting Kennewick, WA September 15-18, 2026
- f. WPPA Environmental Conference Seattle, WA September 25-26, 2026
- g. PNWA Annual Convention Vancouver, WA October 13-15, 2026
- h. WPPA Small Ports Chelan, WA October 20-23, 2026
- i. WPPA Annual Meeting Vancouver, WA December 9-11, 2026

FINANCE AND ACCOUNTING MANAGER REPORT:

Kim Petrie discussed Annual Report Submission and the WPPA Finance Seminar at the end of June 2026.

OPERATIONS MANAGER REPORT:

Beth Larson discussed the new cruise boat Encore docking at the Port.

EXECUTIVE SESSION (RCW 42.30.110): Commissioners went into Executive Session at 4:30 p.m. for Items concerning the performance of a public employee for 20 minutes, set to end at 4:50 p.m. Executive session was extended 20 minutes set to end at 5:10pm, executive session was extended by 20 minutes set to end at 5:30pm. Executive session adjourned at 5:30pm. No Action resulted after the executive session concluded.

NEXT MEETING: Regular Commission Meeting Wednesday July 8, 2026, at 3:00 p.m.

ADJOURN: Commissioner Backus/Weatherly Wilson made a motion to adjourn the meeting. The Commission meeting adjourned at 5:31 p.m.


~~Jay Backus, Secretary~~
