

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Wednesday, April 8, 2026
Regular Commission Meeting to begin at 3:00p.m.
MEETING MINUTES

This Port of Clarkston meeting will be in person.

Commission Vice Chair Brigham called the meeting to order at 3:00 p.m. with the Pledge of Allegiance.

ROLL CALL:

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| <input checked="" type="checkbox"/> Commissioner Dayna Weatherly Wilson | <input checked="" type="checkbox"/> Commissioner Mark Brigham |
| <input type="checkbox"/> Commissioner Jay Backus | <input checked="" type="checkbox"/> Finance and Account Mgr. Kim Petrie |
| <input checked="" type="checkbox"/> Operations Manager Beth Larson | |
| <input checked="" type="checkbox"/> Exec. Director Chris Rasmussen | |

CONSENT AGENDA:

1. Approved absence, if necessary
2. Approval of Minutes: Regular Meeting Minutes 3/11/26
3. Review of Accounts Receivable through – 4/2/26
4. Approval of Vouchers:

Type of Check	Check Numbers	Date	Amount
Payroll	EPAY-27584-27594	3-15-26	\$13,409.27
Expenses	27595-27616	3-19-26	\$27,009.07
Expense	27617	3-30-26	\$2,346.42
Payroll	EPAY-27618-27629	3-31-26	\$21,932.26
Expenses	27630-27644	4-2-26	\$23,220.95

Commissioners Weatherly Wilson/Brigham made a motion to approve the consent agenda as presented. Motion carried.

GENERAL PUBLIC COMMENT:

City of Clarkston Mayor Monica Lawrence and Police Chief Daniel thanked the Port for their continued support.

CONTRACTS EXECUTED BY EXECUTIVE DIRECTOR:

1. Lease Termination 150 9th Street
Port Executive Director Rasmussen discussed the lease termination for 150 9th St. Lease terminated as of March 31, 2026.

NEW BUSINESS:

1. ILA City of Clarkston –
Commissioners Brigham/Weatherly Wilson made a motion to approve the Interlocal Agreement (ILA) with the City of Clarkston as written. Motion carried.

2. ILA Port of Whitman –
Commissioners Weatherly-Wilson/Brigham made a motion to approve the Interlocal Agreement (ILA) with the Port of Whitman County as written. Motion carried.
3. 906 Port Drive Consent to Change of Ownership –
Commissioners Brigham/Weatherly-Wilson made a motion to table further discussion and action on the consent to change of ownership at 906 Port Drive for a future Commission meeting. Motion carried.
4. LOI Granite Lake R.V. –
Commissioners Weatherly-Wilson/Brigham made a motion to approve the Letter of Intent (LOI) with Granite Lake R.V. as presented. Motion carried.
5. USACE Letter Requesting Lease Extension –
Commissioners Brigham/Weatherly-Wilson made a motion to approve requesting early renewal and extension of the Port lease with the USACE. Motion carried.
6. Travel PNWA Mission to Washington D.C. –
Commissioners Brigham/Weatherly-Wilson made a motion to approve Commissioner Weatherly-Wilson traveling to PNWA Mission to Washington D.C. Motion carried.
7. Harvest Hosts –
Executive Director Rasmussen and Commissioners discussed the Harvest Host concept in the Port area.
8. 2025 Annual Financial Report DRAFT –
Finance and Accounting Manager discussed the first draft of the Annual Financial Report with the Port Commission. Final draft will be presented to the Commission on May 13, 2026, for approval prior to submitting on or before May 30, 2026, to SAO.

RESOLUTIONS:

1. RES 2026 -03 Approving Purchase of Real Property –
Commissioners Weatherly-Wilson/Brigham made a motion to approve Resolution 2026-03 Purchase of Real Property located at 1240 Fair Street in the amount of \$615,000. Motion carried.

OLD BUSINESS: NONE

COMMISSIONER REPORTS:

Commissioner Backus was absent.
Commissioner Weatherly-Wilson had nothing to report.
Commissioner Brigham discussed the Vallen Vison Annual meeting. He also attended a SEWEDA meeting.

EXECUTIVE DIRECTOR REPORT:

Chris Rasmussen discussed the Chamber Art Walk coming up and a Walla Walla Community College letter supporting their continued operations. He also discussed the Asotin County 5-year Hazard Mitigation Plan, the Chamber Legislative Lunch April 9th, June 13th Port of Whitman County Snake River Family Festival.

Upcoming Calendar/Events

- a. PNWA Mission to DC Washington, DC April 20-23, 2026
- b. WPPA Spring Meeting Stevenson, WA May 19-21, 2026
- c. PNWA Summer Conference Newport, OR June 16-18, 2026
- d. WPPA Finance Seminar Everett, WA June 24-26, 2026
- e. WPPA Directors Seminar Pullman, WA July 8-10, 2026
- f. WPPA Commissioner Seminar Wenatchee, WA July 20-22, 2026
- g. WFOA Annual Meeting Kennewick, WA September 15-18, 2026
- h. WPPA Environmental Conference Seattle, WA September 25-26, 2026
- i. PNWA Annual Convention Vancouver, WA October 13-15, 2026
- j. WPPA Small Ports Chelan, WA October 20-23, 2026
- k. WPPA Annual Meeting Vancouver, WA December 9-11, 2026

FINANCE AND ACCOUNTING MANAGER REPORT:

Kim Petrie had nothing to report.

EXECUTIVE SESSION (RCW 42.30.110): NONE

NEXT MEETING: Regular Commission Meeting Wednesday May 13, 2026, at 3:00 p.m.

ADJOURN: Commissioners Weatherly-Wilson/Brigham made a motion to adjourn the meeting. Motion carried. Port Commissioners adjourned the meeting at 4:53 p.m.


Jay Backus, Secretary