

**PORT OF CLARKSTON**  
**849 Port Way – Clarkston, WA**  
**Wednesday, February 12, 2025**  
**Regular Commission Meeting to begin at 3:00p.m.**  
**MEETING AGENDA**

This Port of Clarkston meeting will be in person.

**3:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

- |  |  |
|--|--|
| <input type="checkbox"/> Commissioner Dayna Weatherly Wilson | <input type="checkbox"/> Commissioner Mark Brigham           |
| <input type="checkbox"/> Commissioner Jay Backus             | <input type="checkbox"/> Finance and Account Mgr. Kim Petrie |
| <input type="checkbox"/> Operations Manager Beth Larson      |  |
| <input type="checkbox"/> Exec. Director Chris Rasmussen      |  |

**CONSENT AGENDA:**

1. Approved absence, if necessary
2. Approval of Minutes: Regular Meeting Minutes 1/8/25
3. Review of Accounts Receivable through – 2/6/25
4. Certificate of Final Completion Census Tract 9604 Fiber-to-the-Home Broadband Project
5. Approval of Vouchers:

<b>Type of Check</b>	<b>Check Numbers</b>	<b>Date</b>	<b>Amount</b>
Expenses	26625-26550	1-9-25	\$117,606.73
Payroll	E-PAY/26551-26560	1-15-25	\$15,823.69
Expenses	26561-26566	1-15-25	\$4,010.81
Expenses	26567-26583	1-23-25	\$22,661.64
Payroll	E-Pay/26584-26596	1-31-25	\$24,432.91
Expenses	26597-26598	2-3-25	\$645.90
Expenses	26599-26615	2-6-25	\$14,809.56

**GENERAL PUBLIC COMMENT:** Speakers are requested to limit their time to 3 minutes and can address agenda or non-agenda topics.

**CONTRACTS EXECUTED BY EXECUTIVE DIRECTOR:**

1. Month-to-Month Lease – Inland Washington, LLC
2. Recreation Use Agreement Granite Lake Park - Mainly Marathons

**NEW BUSINESS:**

1. Recreational Use Agreement Granite Lake Park with Seaport Striders – ACTION ITEM
2. Recreational Use Agreement Granite Lake Park with Greer/Wells Wedding – ACTION ITEM
3. Temporary Access Agreement with Asotin County – ACTION ITEM
4. 2025 Goals and Objectives – ACTION ITEM
5. Month-to-Month Lease Termination 150 B. 9<sup>th</sup> Street – ACTION ITEM
6. Term Lease 150 B. 9<sup>th</sup> Street – ACTION ITEM
7. Consent to Sale and Transfer City of Clarkston to Asotin County PUD – ACTION ITEM
8. Commission Travel for PNWA Mission to Washington, D.C – ACTION ITEM
9. EOY 2024 Budget vs Actual – DISCUSSION

10. 2025 Calendar of Events - DISCUSSION

**RESOLUTIONS:**

1. NONE

**OLD BUSINESS:**

1. NONE

**COMMISSIONER REPORTS:**

Commissioner Backus  
Commissioner Weatherly-Wilson  
Commissioner Brigham

**EXECUTIVE DIRECTOR REPORT:**

Chris Rasmussen

**Upcoming Calendar/Events**

- a. Pioneer Ports: Clarkston, WA February 24, 2025
- b. PNWA Mission to Washington: Washington, D.C. March 10-13, 2025
- c. WPPA Spring Meeting: Spokane, WA May 14-16, 2025
- d. PNWA Summer Meeting: Bellingham, WA June 10-12, 2025
- e. WPPA Finance and Administration: Walla Walla, WA June 25-27, 2025
- f. WPPA Directors Seminar: Leavenworth, WA July 9-11, 2025
- g. WPPA Commissioner Conference: Semiahmoo, WA July 21-23, 2025
- h. WFAO Annual Conference: Bellevue, WA September 23-26, 2025
- i. WPPA Environmental Conference: Union, WA September 25-26, 2025
- j. PNWA Annual Convention: Vancouver, WA October 7-9, 2025
- k. WPPA Small Ports: Chelan, WA October 23-25, 2025

**FINANCE AND ACCOUNTING MANAGER REPORT:**

Kim Petrie

**EXECUTIVE SESSION (RCW 42.30.110):** NONE

**NEXT MEETING:** Regular Commission Meeting Wednesday March 12, 2025, at 3:00 p.m.