

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Wednesday, May 8, 2024
Special Commission Meeting to begin at 3:00p.m.
MEETING AGENDA

This Port of Clarkston meeting will be in person.

3:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

ROLL CALL:

- Commissioner Dayna Weatherly Wilson
- Commissioner Jay Backus
- Operations Manager Beth Larson
- Exec. Director Chris Rasmussen
- Commissioner Mark Brigham
- Finance and Account Mgr. Kim Petrie

CONSENT AGENDA:

1. Approved absence, if necessary
2. Approval of Minutes: Special Meeting Minutes 4/16/24
3. Review of Accounts Receivable through – 4/30/24
4. Approval of Vouchers:

Type of Check	Check Numbers	Date	Amount
Expense	25922-25930	4-17/23-24	\$99,971.07
Expense	25931-25948	4-26-24	\$18,886.99
Payroll	E-PAY/25949-25959	4-30-24	\$21,390.81

GENERAL PUBLIC COMMENT: Speakers are requested to limit their time to 3 minutes and can address agenda or non-agenda topics.

CONTRACTS EXECUTED BY EXECUTIVE DIRECTOR:

1. Month-to-Month Lease Termination 2805 Turning Pointe Loop

NEW BUSINESS:

1. Q1 2024 Budget to Actual - DISCUSSION
2. 2023 Annual Financial Report FINAL – ACTION ITEM
3. Public Works Contract Administration Building Painting – ACTION ITEM
4. Term Lease Renewal 150 9th Street – ACTION ITEM
5. Term Lease 2805 Turning Pointe Loop – ACTION ITEM

RESOLUTIONS:

1. None

OLD BUSINESS:

1. NONE

COMMISSIONER REPORTS:

Commissioner Backus
Commissioner Weatherly-Wilson
Commissioner Brigham

EXECUTIVE DIRECTOR REPORT:

Chris Rasmussen

Upcoming Calendar/Events

- a. WPPA Spring Meeting – Stevenson, WA May 15-17, 2024
- b. PNWA Spring Meeting – Clarkston, WA June 4-6, 2024
- c. WPPA Finance and Administration Seminar - Vancouver, WA June 26-28, 2024
- d. WPPA Directors Seminar – Kalama, WA July 11-12, 2024
- e. Washington Finance Officers Association (WFOA) Yakima, WA September 17-20, 2024
- f. WPPA Environmental Seminar Walla Walla, WA September 19-20, 2024
- g. PNWA Annual Convention Vancouver, WA October 1-3, 2024
- h. WPPA Small Ports Seminar Lake Chelan, WA October 24-25, 2024
- i. WPPA Annual Meeting Bellevue, WA December 11-13, 2024

FINANCE AND ACCOUNTING MANAGER REPORT:

Kim Petrie

EXECUTIVE SESSION (RCW 42.30.110): Items(s) concerning the minimum price at which Port property will be offered for sale. Item(s) concerning minimum price at which port property will be offered for lease.

NEXT MEETING: Regular Commission Meeting Wednesday June 19, 2024, at 3:00pm.

5:00 p.m. ADJOURN