

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Wednesday, October 18, 2023
Regular Commission Meeting to begin at 3:00 p.m.
MEETING MINUTES

This Port of Clarkston meeting will be in person.

3:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

ROLL CALL:

- | | |
|---|---|
| [X] Commissioner Dayna Weatherly Wilson | [X] Commissioner Mark Brigham |
| [X] Commissioner Jay Backus | [X] Dir. of Special Projects Wanda Keefer |
| [A] Operations Manager Beth Larson | [X] Finance & Accounting Manager Kim Petrie |
| [X] Exec. Director Chris Rasmussen | |

CONSENT AGENDA:

1. Approved absence, if necessary
2. Approval of Minutes: Special Meeting Minutes 10/2/23
3. Review of Accounts Receivable through – 10/13/23
4. Approval of Vouchers:

Type of Check	Check Numbers	Date	Amount
Expenses	25432-25455	10-9-2023	\$238,326.13
Payroll	E-PAY/25456-25467	10-13-2023	\$16,045.54

Commissioners Backus/Weatherly-Wilson made a motion to approve the consent agenda as presented. Motion carried.

GENERAL PUBLIC COMMENT: Blake Malo, with Kiwi Air spoke about his flight medical being lifted and that Kiwi Air will start operating again at 1288 Port Way.

CONTRACTS EXECUTED BY EXECUTIVE DIRECTOR:

1. NONE

NEW BUSINESS:

1. **Commissioner Backus/Weatherly-Wilson made a motion to approve advertising the 2024 Budget for Public Hearing and public review. Motion carried.**
2. **Commissioner Backus/Weatherly-Wilson made a motion to approve advertising the 2024-2029 Comprehensive Plan and Comprehensive Scheme of Harbor Improvements For Public Hearing and public review. Motion carried.**

RESOLUTIONS:

1. **Commissioners Backus/Weatherly-Wilson made a motion to approve Resolution 2023-09 Tax Levy 2024. Motion Carried.**

OLD BUSINESS: None.

COMMISSIONER REPORTS:

Commissioner Backus reported on the PNWA Annual Convention. Commissioner Brigham participated in various Valley Vision meetings. He participated in a call regarding the State Auditors Office audit for 2021 and 2022. Commissioner Weatherly-Wilson had nothing to report.

EXECUTIVE DIRECTOR REPORT:

Chris Rasmussen participated in PNWA Annual Convention and various Valley Vision meetings. He discussed the Grantham Fiber to Home project. He provided an update on the 2021 and 2022 State Auditor's Office audit and discussed scheduling the audit's exit conference with Commissioners and staff at the Commission meeting in December or January. Lastly, he provided information on Port cash, revenues and expenses.

Upcoming Calendar/Events

- a. WPPA Small Ports Lake Chelan, WA October 26-27, 2023
- b. USACE Navigation Meeting Walla Walla, WA November 9, 2023
- c. WPPA Annual Meeting Vancouver, WA December 6-8, 2023

DIRECTOR OF SPECIAL PROJECTS REPORT:

Wanda Keefer gave an update on the 2021 and 2022 State Auditor's Office audit. She also spoke about the Asotin County Broadband Action Team.

EXECUTIVE SESSION (RCW 42.30.110): The Executive Session to discuss item(s) concerning minimum price which property will be offered for sale beginning at 3:45 p.m. ended at 4:33 p.m. No decisions resulted.

NEXT MEETING: Special Commission Meeting November 15, 2023, at 1:00pm, Public Hearing to begin at 1:05pm.

The regularly scheduled commission meeting for Wednesday December 20, 2023, at 3:00pm has been rescheduled to Monday December 11, 2023, at 3:00pm.

The regular Commission Meeting adjourned at 4:35 p.m.



Jay Backus, Secretary