

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Wednesday, May 24, 2023
Special Commission Meeting to begin at 3:00 p.m.
MEETING AGENDA

This Port of Clarkston meeting will be in person.

3:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

ROLL CALL:

- | | |
|--|--|
| <input type="checkbox"/> Commissioner Dayna Weatherly Wilson | <input type="checkbox"/> Commissioner Mark Brigham |
| <input type="checkbox"/> Commissioner Jay Backus | <input type="checkbox"/> Dir. of Special Projects Wanda Keefer |
| <input type="checkbox"/> Operations Manager Beth Larson | |
| <input type="checkbox"/> Exec. Director Chris Rasmussen | |

CONSENT AGENDA:

1. Approved absence, if necessary
2. Approval of Minutes – Special Meeting Minutes 4/28/23
3. Review of Accounts Receivable through – 5/24/23
4. Approval of Vouchers:

Type of Check	Check Numbers	Date	Amount
Payroll	E-PAY/25028-25038	5-1-23	\$22,637.92
Expenses	25039-25068	5-10-23	\$45,753.44
Payroll	E-PAY/25069-25077	5-15-23	\$14,108.74
Expenses	20578-20598	5-24-23	\$101,933.81

GENERAL PUBLIC COMMENTS: Speakers are requested to limit their time to 3 minutes and can address agenda or non-agenda topics.

CONTRACTS EXECUTED BY EXECUTIVE DIRECTOR:

1. West Clarkston Heights Fiber-to-the-Home Change Order No. 02

NEW BUSINESS:

1. Amend End of year 2021 Financial Report – ACTION ITEM
2. End of Year 2022 Financial Report for Washington State Auditor’s Office – ACTION ITEM
3. Grantham Elementary Service Area Fiber-to-the-Home Bid – DISCUSSION
4. Advertise Request for Qualifications for Design Consulting 7th Street Dock - DISCUSSION

RESOLUTIONS:

1. NONE

OLD BUSINESS:

1. Marketing Port Properties - Discussion
2. Project Updates
 - Turning Pointe Grading Plan – Topography completed 5/3/23 and working on 30% design and cost estimate.
 - Asphalt Maintenance – Phase II slurry seal June 13-14, 2023

- 14th Street Cargo Dock Condition Assessment RFQ – June 2023
- West Clarkston Heights Fiber-to-the-Home – Substantial Completion May 23, 2023
- Census Tract 9604 Fiber-to-the-Home – Currently in final stages of design.

COMMISSIONER REPORTS:

Commissioner Backus
Commissioner Weatherly-Wilson
Commissioner Brigham

EXECUTIVE DIRECTOR REPORT:

Chris Rasmussen

Upcoming Calendar/Events

- a. PNWA Summer Meeting Everett, WA June 21-23, 2023
- b. WPPA Directors Conference Everett, WA July 13-14, 2023
- c. WPPA Commissioners Seminar Union, WA July 24-26, 2023
- d. WFOA Annual Conference Spokane, WA September 19-22, 2023
- e. PNWA Annual Convention Vancouver, WA October 10-12, 2023
- f. WPPA Small Ports Lake Chelan, WA October 26-27, 2023
- g. WPPA Annual Meeting Vancouver, WA December 6-8, 2023

DIRECTOR OF SPECIAL PROJECTS REPORT:

Wanda Keefer

EXECUTIVE SESSION (RCW 42.30.110): Item(s) concerning minimum price at which Port property will be offered for lease. Item(s) concerning minimum price which property will be offered for sale.

NEXT MEETING: Regular Commission Meeting Wednesday June 21, 2023, at 3:00pm will be rescheduled. Conflict with PNWA summer meeting.

5:00 p.m. ADJOURN