

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Thursday, September 12, 2019 -- 1:00 p.m.
REGULAR MEETING AGENDA

1:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

1:02 p.m. ROLL CALL

- | | |
|------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Commissioner Marvin Jackson | <input type="checkbox"/> Commissioner Mark Brigham |
| <input type="checkbox"/> Commissioner Wayne Tippet (phone) | <input type="checkbox"/> Port Manager Wanda Keefer |
| <input type="checkbox"/> Econ Dev Specialist Beth Larson | <input type="checkbox"/> Admin Specialist Peggy Heusinkveld |

1:03 p.m. CONSENT AGENDA

1. Approved absence(s), if needed
2. Approval of Minutes – Commission Meeting August 8, 2019
3. Review of Accounts Receivable
4. Approval of Vouchers

Type of Check	Check Numbers	Date	Amount
Payroll	Epay/21840-21849	8-15-19	\$9,542.67
Expenses	21850-21874	8-29-19	\$47,846.48
Payroll/Expenses	EPAY/21875-21887	8-31-19	\$31,905.01
Expenses/Riverfest	21888-21891	9-7-19	\$2,600.00
Expenses	21892-21925	9-12-19	\$22,623.84

1:05 p.m. GENERAL PUBLIC COMMENTS -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

1:08 p.m. RESOLUTIONS:

1. 2019-08 Resolution in support of the Lower Snake River Dams and the Federal Columbia River Power System and recognizing its role in environmental stewardship
2. 2019-09 Revision to Greenhouse Gas Policy under Resolution 2012-03 adding the planting of trees

1:12 p.m. NEW BUSINESS:

1. Initiating Request for Qualifications for the full survey project—approval needed
2. Results of Leasehold Tax Audit for the period 2015 through 1/2 of 2019

1:16 p.m. RECURRING AGENDA ITEMS: On-going permitting (CERB broadband expansion, lower dock extension near 14th St. dolphins)

1:25 p.m. OLD BUSINESS:

1. Preliminary Budget recommendations from Staff
2. Preliminary Recommendations on Comprehensive Scheme of Harbor Improvements (update maps, update language on sales to property, include plat mapping in work schedules)

1:35 p.m. COMMISSIONER REPORTS

Commissioner Tippet
Commissioner Jackson
Commissioner Brigham

1:45 p.m. MANAGER'S REPORT

1. Calendar for September and October
2. Vacations:
 - a. Wanda's time away: Sept. 26 & 27
 - b. Beth's time away: October 14-25, November 27
3. Eastern Washington Legislative Tour Sept 15-17 – two openings for attendance
4. Leasehold Tax Audit (in office): Sept. 10 – 11, 2019 (scope 1-2015 thru 6-2019)
5. EWALT Legislative Tour: Sept. 15-17, Pullman & Clarkston (Quality Inn)
6. WFOA Training Conference: Sept. 17-20, Yakima (Wanda to attend)
7. PNWA Annual Convention: Oct. 9-11, Heathman Lodge, Vancouver (Wanda & 1 Commissioner to attend)
8. WPPA Small Ports Meeting: Oct. 24-25, Leavenworth (Wanda to attend)
9. State Auditor's Office examination of 2017 & 2018: Anticipated for early November
10. WPPA Annual Meeting: Nov. 20 - 22, Tacoma (who will attend, if anyone?)
11. Potential change to administration of our fiber system—what is evolving on that front
12. Status reports:
 - a. Passenger vessel economic impact study and needs assessment EDA grant request
 - b. Escaping golf balls
 - c. Commemorative sign for Catherine Mahon (ginkgo tree)
 - d. Conversations with yacht owners re: lack of pump-out options, lack of diesel fueling
 - e. City of Clarkston lodging tax application for 2020
13. Other

2:00 p.m. EXECUTIVE SESSION:

Lease Negotiations – 20 minutes
Property Disposition – 5 minutes
Personnel -- 5 minutes

2:20 p.m. EXECUTIVE SESSION WRAP-UP/DECISIONS

2:22 p.m. NEXT MEETING: October 3, 2019, 1 p.m.

2:25 p.m. ADJOURNMENT