

**PORT OF CLARKSTON**  
**849 Port Way – Clarkston, WA**  
**Thursday, July 18, 2019 -- 8:00 a.m.**  
**REGULAR MEETING AGENDA**

**8:00 a.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE**

**8:02 a.m. ROLL CALL**

- |   |  |
|---|--|
| <input type="checkbox"/> Commissioner Marvin Jackson    | <input type="checkbox"/> Commissioner Mark Brigham |
| <input type="checkbox"/> Commissioner Wayne Tippett     | <input type="checkbox"/> Port Manager Wanda Keefer |
| <input type="checkbox"/> Econ Dev Assistant Beth Larson |  |

**8:03 a.m. CONSENT AGENDA**

1. Approved absence(s), if needed
2. Approval of Minutes – Commission Meeting June 28, 2019
3. Review of Accounts Receivable
4. Approval of Vouchers

<b>Type of Check</b>	<b>Check Numbers</b>	<b>Date</b>	<b>Amount</b>
Quarterly Expenditures	21740 – 21745	7/3-9/2019	\$19,145.04
Payroll	21746 – 21753 + epay	7/15/2019	\$ 8,947.94
Expenses	21754 – 21789	7/18/2019	\$40,858.53

**8:05 a.m. GENERAL PUBLIC COMMENTS** -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

**8:08 a.m. RESOLUTIONS: None**

**8:08 a.m. NEW BUSINESS:**

1. Introduction to Peggy Heusinkveld, our new Administrative Specialist
2. Decision on compensation to realtors for sales/leases of Port property
3. Request from tenant (F&G) for access to security camera footage to monitor security around building owned by Port at 1049 Port Way

**8:20 a.m. RECURRING AGENDA ITEMS:** On-going permitting (CERB broadband expansion, lower dock extension near 14<sup>th</sup> St. dolphins)

**8:25 a.m. OLD BUSINESS:**

1. Eastern Washington Legislative Tour Sept. 15-17
2. C.L.E.A.N. (Carbon-free Labor Energy Action Network) – Labor focused group supporting multi-use river system
3. Strategic planning
  - a. Overall process – Comp Scheme, P&R Plan, Waterfront Plan, Strategic Plan
  - b. Waterfront improvements including funding challenges (including need for advanced planning)

### **8:35 a.m. COMMISSIONER REPORTS**

Commissioner Tippet  
Commissioner Jackson  
Commissioner Brigham – include tree planting discussion

### **8:45 a.m. MANAGER'S REPORT**

1. Calendar
2. Vacations:
  - a. Wanda's time away: July 19, Aug 19-23
  - b. Beth's time away: October 14-25, November 27
3. Navigation Coordination meeting: July 22, Boardman, OR (Wanda to attend)
4. Pioneer Ports Dinner: Aug. 14 or 15, Port of Lewiston hosting (identify preferred date)
5. Port of Portland Dinner: Aug. 27, Lindsay Creek, Lewiston (who will attend? -- RSVPs needed)
6. EWALT Legislative Tour: Sept. 15-17, Pullman & Clarkston (Quality Inn)
7. WFOA Training Conference: Sept. 17-20, Yakima (Wanda to attend)
8. PNWA Annual Convention: Oct. 9 -11, Heathman Lodge, Vancouver (who will attend?)
9. WPPA Small Ports Meeting: Oct. 24-25, Leavenworth (Wanda to attend)
10. WPPA Annual Meeting: Nov. 20 - 22, Tacoma (who will attend, if anyone?)
11. 2019 2<sup>nd</sup> Quarter Budget to Actual comparison
12. Status reports:
  - a. Passenger vessel economic impact study and needs assessment EDA grant request
  - b. Granite Lake RV Park -- grinder installation is complete
  - c. Escaping Golf Balls
  - d. Granite Lake Park water fountain replacement – Completion anticipated this Saturday
  - e. Encroachment—Valley Medical (letter July 16)
13. Shade structures at both cruise boat docks
14. Other

### **9:05 A.M. EXECUTIVE SESSION:**

Lease Negotiations – 5 minutes  
Property Disposition – 5 minutes  
Property Acquisition – 5 minutes

### **9:20 A.M. EXECUTIVE SESSION WRAP-UP/DECISIONS**

**9:22 a.m. NEXT MEETING:** August 8, 2019, 1 p.m.

### **9:25 a.m. ADJOURNMENT**

