

**PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Thursday, April 11, 2019 -- 1:00 p.m.
REGULAR MEETING AGENDA**

1:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

1:02 p.m. ROLL CALL

- | | |
|---|---|
| <input type="checkbox"/> Commissioner Marvin Jackson | <input type="checkbox"/> Commissioner Mark Brigham |
| <input type="checkbox"/> Commissioner Wayne Tippett | <input type="checkbox"/> Port Manager Wanda Keefer |
| <input type="checkbox"/> Econ Dev Assistant Beth Larson | <input type="checkbox"/> Admin Assistant Jeanette Wheaton |

1:03 p.m. CONSENT AGENDA

1. Approved absence, if needed
2. Approval of Minutes – Commission Meeting March 7, 2019
3. Review of Accounts Receivable
4. Approval of Vouchers

Type of Check	Check Numbers	Date	Amount
Payroll	Epay, 21484-21494	3-15-19	\$9,597.42
Expenses	21495-21496	3-22-19	\$2,178.36
Expenses	21497-21509	3-29-19	\$9,295.41
Payroll	21512-21516	3-31-19	\$5,480.29
Payroll Liabilities	EPAY21517-21525	4-1-19	\$9,649.35
Expenses	21526-21554	4-11-19	\$33,313.78

1:05 p.m. GENERAL PUBLIC COMMENTS -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

1:11 p.m. NEW BUSINESS:

1. Determination of Non-Significance: SEPA for Phase IV of telecommunications fiber build
2. Approve Port Manager signature on "General Agreement for Joint Use of Utility Poles" with Clearwater Power, subject to approval by Port Attorney
3. Review Annual Financial Statements for 2018, for potential approval
4. Approve class reunion serving adult beverages at Granite Lake Park July 21, 2019
5. Potential improvements at 14th Street Dock—Commissioner Tippett
6. WPPA By-Laws Amendment: For discussion
7. Award roofing project at 1390 Fair Street to Justin McFarland

1:45 p.m. RESOLUTIONS:

2019-05: A Resolution of the Port of Clarkston, Washington, authorizing and directing the Port of Clarkston Manager to execute on behalf of the Port of Clarkston an agreement between the Washington State Community Economic Revitalization Board and the Port of Clarkston for aid in

financing the costs of public facilities consisting of Phase IV, fiber optic cable infrastructure ("Telecommunications Fiber Build")

1:50 p.m. RECURRING AGENDA ITEMS: On-going permitting (City of Asotin, Port Security Grant, aesthetic improvements at 7th St. cruise boat dock, dock replacement sections, and CERB broadband expansion)

1:55 p.m. OLD BUSINESS:

1. Approve a "reserve" for the CERB match (an allocation on the books)
2. Authorize Port Manager to sign lodging tax award from City of Clarkston

2:00 p.m. COMMISSIONER REPORTS

Commissioner Tippett
Commissioner Jackson
Commissioner Brigham

2:10 p.m. MANAGER'S REPORT

1. Calendar
2. CMR Rural Coalition Roundtable, April 17 11:00 to 12:00 p.m. (recommend phoning in)
3. CEDA Annual Meeting: April 18, Casino (Wanda and Beth to attend)
4. Andrus Center: Energy, Salmon, Agriculture & Community: April 23 (Wanda to attend)
5. Wanda's potential attendance at Eastern Washington Finance Officers Association meeting May 10 (all day + with travel)--Spokane
6. WPPA Spring Meeting May 15-17: Spokane, Davenport Hotel
 - a. Commissioners, Wanda & Beth to attend
 - b. Pre-meeting of WPPA Broadband Committee May 14—also Spokane
 - c. Wanda to attend training the morning of the 15th
7. PNWA Summer meeting: June 25-27, Hood River – who will attend?
8. Budget to Actual Comparison 1st Quarter 2019
9. Status reports:
 - a. Passenger vessel economic impact study and needs assessment grant request
 - b. Port Security project progress (Staff training April 17)
 - c. Records management grant
 - d. Changes to pump station—Granite Lake RV Park (grinder installation)
10. Feedback to City about conceptual building code change: height from 35' to 50'
11. Tenant at 1390 Commercial Way, Buildings A&B gave 30-day's notice
12. First Winefest put on by the Lewis-Clark Valley Wine Alliance last weekend
13. Other

2:30 P.M. EXECUTIVE SESSION:

Lease Negotiations – 10 minutes

2:40 P.M. EXECUTIVE SESSION WRAP-UP (including leasing decisions)

2:42 p.m. NEXT MEETING: April 11, 2019, 1 p.m.

2:45 p.m. ADJOURNMENT