

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Thursday, March 7, 2019 -- 1:00 p.m.
RESCHEDULED REGULAR MEETING AGENDA

1:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

1:02 p.m. ROLL CALL

- | | |
|---|---|
| <input type="checkbox"/> Commissioner Marvin Jackson | <input type="checkbox"/> Commissioner Mark Brigham |
| <input type="checkbox"/> Commissioner Wayne Tippett | <input type="checkbox"/> Port Manager Wanda Keefer |
| <input type="checkbox"/> Econ Dev Assistant Beth Larson | <input type="checkbox"/> Admin Assistant Jeanette Wheaton |

1:05 p.m. CONSENT AGENDA

1. Approved absence, if needed
2. Approval of Minutes – Commission Meeting February 14, 2019
3. Review of Accounts Receivable
4. Approval of Vouchers

Type of Check	Check Numbers	Date	Amount
Payroll	Epay, 21432-21442	2-15-19	\$10,188.96
Expenses	21443-21450	2-27-19	\$24,667.46
Payroll	21451-21459	2-28-19	\$12,190.88
Expenses	21460-21482	3-7-19	\$13,418.51

1:08 p.m. GENERAL PUBLIC COMMENTS -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

1:11 p.m. NEW BUSINESS:

1. Approve change from month-to-month to a 5-year lease for Frito Lay/Pepsico and approve Port Manager signature on the lease
 - a. NOTE: This is one of a couple leases that slipped out of long-term to month-to-month and was identified through CPI adjustments
2. Need for a broader communication strategy
3. Approve wedding reception serving adult beverages at Granite Lake Park Oct. 5, 2019

1:30 p.m. RESOLUTIONS: Resolution 2019-04: A Resolution of the Port of Clarkston to Approve a Joint Agreement between the Ports of Lewiston and Clarkston as Co-Applicants of an EDA Grant Application for an Economic Impact Study and Needs Assessment of the Cruise Boat Industry in the Lewis-Clark Valley and to Manage the Administration Thereof, If Successful

NOTE: Joint Agreement includes the hiring of CEDA as administrator if grant successful

1:33 p.m. RECURRING AGENDA ITEMS: On-going permitting (City of Asotin, Port Security Grant, aesthetic improvements at 7th St. cruise boat dock, dock replacement sections, and eventually, we hope, CERB broadband expansion)

1:37 p.m. OLD BUSINESS:

1. Status of broadband expansion—green light on budgeted construction project
2. Ratify one-year lease with Lewis-Clark State College – truck parking at freight dock
3. Surveying roads in historic Port area
4. Revisit conceptual approval on ground lease with Heuett Properties with goal of authorizing Port Manager’s signature on assignment to subtenant

1:50 p.m. COMMISSIONER REPORTS

Commissioner Tippet
Commissioner Jackson
Commissioner Brigham

2:00 p.m. MANAGER’S REPORT

1. Calendar
2. Attended Green Water Energy Open House at 1397 Port Drive on Feb. 22
3. PNWA – Mission to Washington, DC, Wanda out of office March 11 - 18
4. CERB presentation – Wanda to Olympia March 21
5. Inland Northwest Partners – Wanda to Spokane Valley March 27
6. Lewis-Clark Valley Wine Festival April 5 - 7
7. WPPA Spring Meeting May 15-17: Spokane, Davenport Hotel
8. Status reports:
 - a. Passenger vessel economic impact study and needs assessment grant request
 - b. Port Security grant progress
 - c. Franchise agreement with City of Asotin
9. Other

2:15 P.M. EXECUTIVE SESSION:

Lease Negotiations – 10 minutes

2:25 P.M. EXECUTIVE SESSION WRAP-UP (including leasing decisions)

2:28 p.m. NEXT MEETING: April 11, 2019, 1 p.m.

2:30 p.m. ADJOURNMENT