

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Thursday, November 14, 2019 -- 12:15 & 1:00 pm, respectively
Social Lunch, 12:15 p.m.
Regular meeting beginning at 1 p.m.

12:15 – 12:59 p.m. Christmas Lunch, Commissioners & Staff

1:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

1:02 p.m. ROLL CALL

- | | |
|---|---|
| <input type="checkbox"/> Commissioner Marvin Jackson | <input type="checkbox"/> Commissioner Mark Brigham |
| <input type="checkbox"/> Commissioner Wayne Tippett (phone) | <input type="checkbox"/> Port Manager Wanda Keefer |
| <input type="checkbox"/> Econ Dev Specialist Beth Larson | <input type="checkbox"/> Admin Specialist Peggy Heusinkveld |

1:05 p.m. PUBLIC HEARING on:

- Port of Clarkston Budget for 2020
- Port of Clarkston Comprehensive Scheme of Harbor Improvements, 2020 – 2025

1:10 p.m. PUBLIC HEARING on: Supplemental Budget for 2019

1:15 p.m. CONSENT AGENDA

1. Approved absence(s), if needed
2. Approval of Minutes – Commission Meeting October 3, 2019
3. Review of Accounts Receivable
4. Approval of Vouchers

Type of Check	Check Numbers	Date	Amount
Payroll	Epay/21984-21994	10-15-19	\$10,974.33
Expenses	21995-22020	10-15-19	\$34,019.97
Expenses	22021-22030	10-31-19	\$6,200.61
Payroll	22031-22039/Epay	10-31-19	\$13,931.05
Expenses	22040-22076	11-14-19	\$20,076.95

1:18 p.m. GENERAL PUBLIC COMMENTS -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

1:21 p.m. RESOLUTIONS:

- 1. RESOLUTION 2019-11: SETTING A LEVY AMOUNT FOR BUDGET YEAR 2020** (and authorizing Port Manager to sign Levy Certification)
- 2. RESOLUTION 2019-12: FINAL BUDGET RESOLUTION FOR 2020**
- 3. RESOLUTION 2019-13: ADOPTING REVISIONS TO THE COMPREHENSIVE SCHEME OF HARBOR IMPROVEMENTS**

1:28 p.m. NEW BUSINESS:

1. Award project for construction of fiber expansion project to City of Asotin and authorize Port Manager to sign construction and other needed documents; Review Port Manager's authority to approve change orders
2. Approve CenturyLink's request to exercise 5-year renewal option for property at 1015 Port Way
3. Discuss continuation of easement with Corps of Engineers for pathway which will soon expire
4. Provide feedback on stormwater design for changes to Port Drive from 13th to 15th Streets
5. Approve staff requests for payout of vacation time

1:45 p.m. RECURRING AGENDA ITEMS: On-going permitting (passenger dock 14th St.)

1:48 p.m. OLD BUSINESS:

1. Approve addendum to lease with LC Cannabis to change from annual to monthly lease effective 1-1-2020
2. Conceptually approve addendum to lease with Kiwi Air, dba Hells Canyon Helicopter, to a new lease period totaling 10 years, beginning 1-1-2020
3. Discuss netting condition at driving range

2:00 p.m. COMMISSIONER REPORTS

2:05 p.m. MANAGER'S REPORT

1. Calendar for November and December
2. WPPA Annual Meeting: Nov. 20 - 22, Tacoma (Wanda & Mark to attend)
3. Vacations: Beth & Peggy out 11-27-19
4. Governor's impacts-of-dam-removal consultants (\$750K project) will hold a public meeting Jan. 7 in Clarkston at Quality Inn, 6:30 p.m. (doors open at 6:00 p.m.)
5. Who will attend the Mission to Washington, DC, March 2020? (Everything is costly, so it's best to get airline tickets before the end of the year.)
6. Next newsletter (topics to include broadband expansion, cruise boat activity, tenant focus, advocate for census participation, tree-planting initiative, "Celebrating Our Rivers," other?)
7. Status reports:
 - a. Update on sediment management project
 - b. Update on PNWA examination of breaching impacts for CRSO EIS
 - c. Update on EDA grant for cruise boat and large passenger vessel economic impact and needs assessment grant (we're to hear by the end of this month)
 - d. Update on short-plat mapping project
 - e. New phones
8. Commemorative sign for Catherine Mahon (ginkgo tree)
9. Other

2:15 p.m. EXECUTIVE SESSION: Lease Negotiations – 7 minutes; Contract Negotiations – 5 minutes; Property Disposition – 10 minutes

2:30 p.m. RECESS FOR AUDIT ENTRANCE CONFERENCE

2:45 p.m. EXECUTIVE SESSION CONTINUATION AND WRAP-UP/DECISIONS

2:50 p.m. NEXT MEETING: Dec. 12, 2019, 1 p.m.

2:55 p.m. ADJOURNMENT