

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Friday, June 28, 2019 -- 1:00 p.m.
REGULAR MEETING MINUTES

All motions approved unanimously unless otherwise stated.

Chair of the Board of Commissioner, Mark Brigham, called the meeting to order with the Pledge of Allegiance.

ROLL CALL

[x] Commissioner Marvin Jackson	[x] Commissioner Mark Brigham
[x] Commissioner Wayne Tippett	[x] Port Manager Wanda Keefer
[x] Econ Dev Assistant Beth Larson	[x] Assistant Belinda Larsen

Commissioner Brigham called the PUBLIC HEARING on the COMPREHENSIVE SCHEME OF HARBOR IMPROVEMENTS modification – see revision. No objections or comments. Commissioner Jackson/Tippett moved to approve, motion carried.

CONSENT AGENDA

1. Approved absence, if needed
2. Approval of Minutes – Commission Meeting May 9, 2019
3. Review of Accounts Receivable
4. Approval of Vouchers

Type of Check	Check Numbers	Date	Amount
Payroll	Epay, 21628-21639	May 15th	\$10,578.44
Expenses	21640-21652	May 29th	\$11,443.27
Payroll	Epay. 21653-21662	May 31st	\$14,067.66
Expenses	21663-21697	June 13th	\$53,101.20
Expenses/Payroll	21698-21706	June 14,15	\$6,323.92
Payroll/Expenses	21707-21739	June 28th	\$52,800.82

Commissioners Tippett/Jackson moved to approve the consent agenda; motion carried.

General Public Comments – Sherra Brier, Neil Marza Rants and Raves Franchise Options to build a Brewery Tap House. Proposing a 30x40 building built, 2 fronts, hotel and cruise boat traffic. .90 acre right next to the Port of Clarkston Building. Food will be offered as well. Family friendly, open til 10pm, later on Friday and Saturday. Wine and Ciders will be offered as well. Wine from Lindsay Creek Winery, Four Friends Butcher in Clarkston will supply brats and burgers to the facility. Start to finish 4.5 – 5 months to open, October possibly. Employees could be 6-8 full and part time, open 7 days a week, 11am open. TV’s, craft soda, board games on the shelf, free wifi, Monday night kids eat free.

RESOLUTIONS:

1. **RESOLUTION 2019-06:** A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF CLARKSTON, ADOPTING REVISIONS TO THE PORT COMPREHENSIVE PLAN OF 2019-2024 AND DECLARING SURPLUS CERTAIN PORT PROPERTIES
Commissioner Tippett/Jackson moved to approve, motion carried.
2. **RESOLUTION 2019-07:** A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF CLARKSTON DECLARING AND CONFIRMING SURPLUS PROPERTY
Commissioners Tippett/Jackson moved to approve, motion carried.

NEW BUSINESS:

1. Information from Barclay Group, Ryan Gaston – Tampa FL, Phoenix, Boise now, grocery anchored, build buildings like Wallgreens, etc. employees probably 15-20, and average job pay \$20 an hour, full benefits.

Executive Session – 10 minutes

Out of executive session.

Motion to approve Barclay Group proposal with Bruce's changes **Commissioner Tippett/Jackson, motion carried.**

2. Sponsorship of Eastern Washington Legislative Tour Sept. 15-17 Port of Clarkston will do 5,000.00. **Commissioner Tippett/Jackson moved to ratify this decision, motion carried.**
3. Compliance inspection—U.S. Army Corps of Engineers, early July
4. Lease for 1390 Commercial Way, A & B buildings -WK will do research, Commissioners recommend.
5. WPPA Commissioners meeting, July 22-24, Suncadia Resort, Cle Elem WA Mark will attend.
6. Contracting with realtors when selling or leasing
7. Approve Granite Lake Park Reservation for Friday evening, June 28th.
8. **Commissioner Tippett/Jackson moved, to approve, motion carried.**

RECURRING AGENDA ITEMS: On-going permitting (CERB broadband expansion—recommended monitoring over survey)

OLD BUSINESS:

Ratify Port Manager signature on Heutt property lease Consent to Assignment to BPA – future agenda

COMMISSIONER REPORTS

Commissioner Tippett – talked to the Captain of the Pride of the West, garbage. Also the bank down the dumpster looks like a path that may be leading to something else, homeless people down there? Turning Pointe grass issues. Avista?

Commissioner Jackson – piece of ground by the blue bridge where the Ginko tree is, need to give recognition for this, partner with Columbia Bank.

Commissioner Brigham – Valley Vision Annual meeting attended.

MANAGER'S REPORT

1. Calendar
2. Vacations:
 - a. Wanda's time away: July 19, Aug 19-23
 - b. Beth's time away: October 14-25, November 27
3. Carbon-free Labor Energy Action Network meeting: July 2, Tri-Cities (Wanda to attend)
4. Port Directors Seminar: July 10-12, Skamania, Stevenson, WA (Wanda to attend)
5. Navigation Coordination meeting: July 22, Boardman, OR (Wanda to attend)
6. WFOA Training Conference: Sept. 17-20, Yakima (Wanda to attend)
7. WPPA Small Ports Meeting: Oct. 24-25, Leavenworth (Wanda to attend)
8. Hiring for administrative assistant position (61 applicants)
9. Report on PNWA Summer meeting: June 25-27, Hood River
10. New color copier—scanning capabilities
11. Status reports:
 - a. Communications strategy including Snake River Family Festival & Riverfest
 - b. Port Security Grant – 2018. Reimbursement received. Final reports to be submitted in July.
 - c. Passenger vessel economic impact study and needs assessment EDA grant request
 - d. Changes to pump station—Granite Lake RV Park (grinder installation)
 - e. Escaping Golf Balls
 - f. Granite Lake Park improvements
 - i. Electrical expansion – Selected Flerchinger Electric – project complete
 - ii. Water fountain replacement – Glitch w/ Mike's due to retirement
 - iii. Fresh bark – done
 - g. New mailbox – done
 - h. New phone system
12. Strategy for advertising at 7th Street dock
13. Other (PNWA staffing changes, Port of Vancouver decision, more)

EXECUTIVE SESSION:

- Lease Negotiations – 30 minutes
- Property Disposition – 10 minutes
- Personnel – 10 minutes

EXECUTIVE SESSION WRAP-UP/DECISIONS -- (including any votes on property disposition, including Purchase and Sale Agreement on property at 9th & Port Dr., and leasing at 1390 Commercial Way Building B, plus other leasing)

NEXT MEETING: July 18th, 2019, 8am

ADJOURNMENT 4pm