

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Thursday, February 9, 2017 -- 1:00 p.m.
REGULAR MEETING MINUTES
Motions approved unanimously unless otherwise stated.

CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE:

The Port of Clarkston’s regular meeting for February 9, 2017, was brought to order at the Port of Clarkston office by Commissioner Wayne Tippett, Chairman, with the Pledge of Allegiance. A quorum was present.

ROLL CALL:

[P] Commissioner Marvin Jackson	[P] Commissioner Rick Davis
[P] Commissioner Wayne Tippett	[P] Port Manager – Wanda Keefer
[P] Port Auditor/Bookkeeper - Jennifer Bly	[A] ED Assistant – Belinda Campbell

VISITORS: Doug Mattoon - Valley Vision Larry Schroeder - Historian

CONSENT AGENDA:

1. Any approved absences (not applicable)
2. Approval of Minutes – Minutes of the Meeting of January 12, 2017
3. Review of Accounts Receivable (not applicable)
4. Approval of Vouchers

Type of Check	Check Numbers	Date	Amount
Payroll	19639-19649	01/13/17	\$10,345.68
Expenses	19650-19663	01/30/17	\$25,565.36
Payroll	19664-19676	01/31/17	\$15,182.28
Expenses	19677-19703	02/09/17	\$14,386.84

Motion to approve consent calendar was made by Commissioners Davis/Jackson. Motion carried.

GENERAL PUBLIC COMMENTS: None

NEW BUSINESS:

1. Doug Mattoon from Valley Vision gave a brief update on what Valley Vision has been working on. Valley Vision continues to:
 - a. Support the Snake River Boat Builders Alliance and will work with an intern to get their website updated.
 - b. Work with the local wineries regarding state regulations.
 - c. Working with Alaska Airlines about trying to get more flights from Lewiston. They have already cancelled the early morning flight from Lewiston to Seattle. A task force has been formed and they will be running a campaign to get more flights in and out of Lewiston.

2. Consent to assignment of: a) lease & b) lease option -- Valley Medical Center, PLLC to Catalyst Medical Group, PLLC **Motion made by Commissioners Davis/Jackson gave conceptual consent to the assignment of lease as presented with approval of the Port Attorney. Motion carried.**

3. Wayfinding sign changes – The Port Manager provided the Commissioners with details on changes in the existing signs. They approved the changes.

RESOLUTIONS:

2017-02 – A Resolution of the Board of Commissioners of the Port of Clarkston Authorizing the Port Manager to Sell and Convey Surplus Property with Less Than Ten Thousand Dollars in Value. **Motion made by Commissioners Davis/Jackson to approve Resolution 2017-02 as presented. Motion carried.**

RECURRING AGENDA ITEMS:

1. Permitting in progress: relocation of dumpsters at cruise boat dock. Larry Schroeder presented the Commissioners with a recommendation for replacing dumpsters with a trash compactor from L/C Recylers. It would require 3-phase power and would have to be re-permitted. Commissioners authorized staff to explore the option.

OLD BUSINESS:

1. Revision to agreement with CenturyLink on the lease of conduit within Southway Bridge. Commissioners authorized the Port Manager's signature on Addendum #2 after she explained that the changes had been reviewed by the Port Attorney.
2. Addendum to agreement with Northwest Media extending timeline for completion: The extension was agreed to and the Port Manager was authorized to sign the Addendum.

COMMISSIONER REPORTS:

Commissioner Jackson spoke about the Valley Vision meeting he attended this week. Commissioners Tippet and Davis had no comments.

MANAGER'S REPORT:

1. Calendar – The Manager provided each Commissioner with a copy of her calendar.
2. Upcoming PNWA and WPPA meetings:
 - a. PNWA regional meeting Feb. 17 Pasco airport - Wanda will attending
 - b. PNWA Mission to Washington, DC March 12-17 - Wanda will attending
 - c. WPPA Spring Mtg. May 17-19-Cle Elum - No decision on who would attend
 - d. PNWA Summer Conf. June 19-21, Seattle - No decision on who would attend
 - e. PNWA Annual convention Oct. 17-19, Portland - No decision on who would attend
3. Floating holidays for 2016 & 2017 – Everyone forgot to use their floating holiday in 2016, so we will encourage employees to use their 2016 floater before the end of June and then the 2017 floating holiday would be assigned for July 3th because the 4th is on a Tuesday. The office would be closed for a 4-day weekend.
4. Wanda will be taking her vacation from May 22 – 26, 2017.
5. River event at Boyer Park – May 20 – Wanda will be gone during this event, and she hopes that our port will have good representation at this event.
6. Riverfest will occur September 30; Commissioners are encouraged to attend.
7. Legislative conference calls: The Manager briefed the Commission on subjects discussed during the legislative phone calls that are held at the Port office twice a month. Most today's discussion was regarding the McClary decision and how it affected other state funding.