

2020 Budget Creation Timeline

- Aug. 8 Commissioners approve alternative dates for budget timeline per RCW 53.35.045 (otherwise preliminary budget to be completed by Sept. 15)
- Aug./Sept. Staff dialogue regarding budget items for 2019
- Aug./Sept. Staff to discuss potential changes to Comprehensive Scheme of Harbor Improvements per RCW 53.20
- Sep. & Oct Staff creates preliminary Budget
(gather information on administrative: items i.e. increases/decreases in health insurance, phone, utilities, insurance, L & I rates, retirement rates, fees, etc.)
- Sept. 12 Commissioners to consider initial staff recommendations on capital projects, levy rates & staff wage increases
- Oct. 3 Budget workshop 12:00 p.m.
- Oct. 3 Comprehensive Scheme of Harbor Improvements workshop 9:45 a.m.
- Oct. 4 Send legal ad to Tribune for advertising the budget hearing (read & approve language) *Advertise 2 times*
- Oct. 20 First legal notice in Lewiston Tribune (Check Tribune)
- Oct. 27 Second legal notice in Lewiston Tribune (Check Tribune)
- Oct. 30 Preliminary Budget and draft Comprehensive Scheme of Harbor Improvements available to public
- Nov. 14 Hold public hearing on preliminary budget and Comprehensive Scheme of Harbor Improvements (Regular Meeting)
- Nov. 14 Pass resolution on property taxes (Same meeting as above)
(1% increase yes/no)
- Nov. 15 Send levy resolution & certification to County Assessor
(day after above meeting)
- Dec. 12 Final budget approval at regular mtg & pass final budget resolution
(Last regular meeting in December)
- Dec. 13 Send final budget to County
(Day after above meeting)