

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Thursday, August 8, 2019 -- 1:00 p.m.
REGULAR MEETING AGENDA

1:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

1:02 p.m. ROLL CALL

- | | |
|--|---|
| <input type="checkbox"/> Commissioner Marvin Jackson | <input type="checkbox"/> Commissioner Mark Brigham |
| <input type="checkbox"/> Commissioner Wayne Tippett | <input type="checkbox"/> Port Manager Wanda Keefer |
| <input type="checkbox"/> Econ Dev Specialist Beth Larson | <input type="checkbox"/> Admin Specialist Peggy Heusinkveld |

1:03 p.m. CONSENT AGENDA

1. Approved absence(s), if needed
2. Approval of Minutes – Commission Meeting July 18, 2019
3. Review of Accounts Receivable
4. Approval of Vouchers

Type of Check	Check Numbers	Date	Amount
Expenses	21791-21801	7-30-19	\$60,080.76
E-Pay/Payroll	21803-21813	7-31-19	\$14,582.91
Expenses	21815-21839	8-8-19	\$17,780.52

1:05 p.m. GENERAL PUBLIC COMMENTS -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

1:08 p.m. RESOLUTIONS: None

1:08 p.m. NEW BUSINESS:

1. Approve alternative dates for budget timeline per RCW 53.35.045 (otherwise preliminary budget has to be prepared by Sept. 15)
2. Telling our story with photos—discuss hiring a photographer

1:15 p.m. RECURRING AGENDA ITEMS: On-going permitting (CERB broadband expansion, lower dock extension near 14th St. dolphins)

1:25 p.m. OLD BUSINESS:

1. Reconsidering scope of short plat mapping project
2. Feedback sought on approach to planning efforts: Comp Scheme, Riverfront Master Plan, Parks & Rec Plan, Strategic Plan
3. Grant authority to Manager in excess of \$5,000 to solve awning problem at 14th Street Dock

1:35 p.m. COMMISSIONER REPORTS

Commissioner Tippett
Commissioner Jackson
Commissioner Brigham

1:45 p.m. MANAGER'S REPORT

1. Calendar
2. Vacations:
 - a. Wanda's time away: Aug 19-23
 - b. Beth's time away: October 14-25, November 27
3. Pioneer Ports Dinner: Aug. 14, Port of Lewiston hosting
4. Port of Portland Dinner: Aug. 27, Lindsay Creek, Lewiston
5. Leasehold Tax Audit (in office): Sept. 10 – 11, 2019 (scope 1-2015 thru 6-2019)
6. EWALT Legislative Tour: Sept. 15-17, Pullman & Clarkston (Quality Inn)
7. WFOA Training Conference: Sept. 17-20, Yakima (Wanda to attend)
8. PNWA Annual Convention: Oct. 9-11, Heathman Lodge, Vancouver (Wanda & 1 Commissioner to attend)
9. WPPA Small Ports Meeting: Oct. 24-25, Leavenworth (Wanda to attend)
10. State Auditor's Office examination of 2017 & 2018: Anticipated for early November
11. WPPA Annual Meeting: Nov. 20 - 22, Tacoma (who will attend, if anyone?)
12. Status reports:
 - a. Insurance inspection from Wharfingers – 3 docks examined on 8-6-19
 - b. Passenger vessel economic impact study and needs assessment EDA grant request
 - c. Escaping golf balls
 - d. Commemorative sign for Catherine Mahon (ginkgo tree)
 - e. Granite Lake Park water fountain replacement (completed)
 - f. Telephone system replacement (shall we tap our own fiber for high speed; is internet needed at the shop—do recommend a phone)
13. Other

2:05 p.m. EXECUTIVE SESSION:

- Lease Negotiations – 10 minutes
- Property Acquisition – 5 minutes
- Property Disposition – 5 minutes

2:25 p.m. EXECUTIVE SESSION WRAP-UP/DECISIONS

2:27 p.m. NEXT MEETING: Sept. 12, 2019, 1 p.m.

2:30 p.m. ADJOURNMENT