

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Friday, June 28, 2019 -- 1:00 p.m.
REGULAR MEETING AGENDA

1:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

1:02 p.m. ROLL CALL

- | | |
|---------------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Commissioner Marvin Jackson | <input type="checkbox"/> Commissioner Mark Brigham |
| <input type="checkbox"/> Commissioner Wayne Tippet | <input type="checkbox"/> Port Manager Wanda Keefer |
| <input type="checkbox"/> Econ Dev Assistant Beth Larson | |

1:03 p.m. PUBLIC HEARING: COMPREHENSIVE SCHEME OF HARBOR IMPROVEMENTS modification

1:10 p.m. CONSENT AGENDA

1. Approved absence, if needed
2. Approval of Minutes – Commission Meeting May 9, 2019
3. Review of Accounts Receivable
4. Approval of Vouchers

Type of Check	Check Numbers	Date	Amount
Payroll	Epay, 21628-21639	May 15 th	\$10,578.44
Expenses	21640-21652	May 29 th	\$11,443.27
Payroll	Epay. 21653-21662	May 31 st	\$14,067.66
Expenses	21663-21697	June 13 th	\$53,101.20
Expenses/Payroll	21698-21706	June 14,15	\$6,323.92
Payroll/Expenses	21707-21739	June 28 th	\$52,800.82

1:12 p.m. GENERAL PUBLIC COMMENTS -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

1:15 p.m. RESOLUTIONS:

1. **RESOLUTION 2019-06:** A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF CLARKSTON, ADOPTING REVISIONS TO THE PORT COMPREHENSIVE PLAN OF 2019-2024 AND DECLARING SURPLUS CERTAIN PORT PROPERTIES
2. **RESOLUTION 2019-07:** A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF CLARKSTON DECLARING AND CONFIRMING SURPLUS PROPERTY

1:20 p.m. NEW BUSINESS:

1. Information from Barclay Group, Ryan Gaston
2. Sponsorship of Eastern Washington Legislative Tour Sept. 15-17
3. Compliance inspection—U.S. Army Corps of Engineers, early July
4. Lease for 1390 Commercial Way, A & B buildings
5. WPPA Commissioners meeting, July 22-24, Suncadia Resort, Cle Elem, WA

6. Contracting with realtors when selling or leasing
7. Approve Granite Lake Park Reservation for Friday evening, June 28th.

1:35 p.m. RECURRING AGENDA ITEMS: On-going permitting (CERB broadband expansion—recommended monitoring over survey)

1:40 p.m. OLD BUSINESS:

Ratify Port Manager signature on Heuett property lease Consent to Assignment to BPA

1:40 p.m. COMMISSIONER REPORTS

Commissioner Tippet
Commissioner Jackson
Commissioner Brigham

1:55 p.m. MANAGER'S REPORT

1. Calendar
2. Vacations:
 - a. Wanda's time away: July 19, Aug 19-23
 - b. Beth's time away: October 14-25, November 27
3. Carbon-free Labor Energy Action Network meeting: July 2, Tri-Cities (Wanda to attend)
4. Port Directors Seminar: July 10-12, Skamania, Stevenson, WA (Wanda to attend)
5. Navigation Coordination meeting: July 22, Boardman, OR (Wanda to attend)
6. WFOA Training Conference: Sept. 17-20, Yakima (Wanda to attend)
7. WPPA Small Ports Meeting: Oct. 24-25, Leavenworth (Wanda to attend)
8. Hiring for administrative assistant position (61 applicants)
9. Report on PNWA Summer meeting: June 25-27, Hood River
10. New color copier—scanning capabilities
11. Status reports:
 - a. Communications strategy including Snake River Family Festival & Riverfest
 - b. Port Security Grant – 2018. Reimbursement received. Final reports to be submitted in July.
 - c. Passenger vessel economic impact study and needs assessment EDA grant request
 - d. Changes to pump station—Granite Lake RV Park (grinder installation)
 - e. Escaping Golf Balls
 - f. Granite Lake Park improvements
 - i. Electrical expansion – Selected Flerchinger Electric – project complete
 - ii. Water fountain replacement – Glitch w/ Mike's due to retirement
 - iii. Fresh bark – done
 - g. New mailbox – done
 - h. New phone system
12. Strategy for advertising at 7th Street dock
13. Other (PNWA staffing changes, Port of Vancouver decision, more)

2:15 P.M. EXECUTIVE SESSION:

Lease Negotiations – 30 minutes
Property Disposition – 10 minutes

Personnel – 10 minutes

3:05 P.M. EXECUTIVE SESSION WRAP-UP/DECISIONS -- (including any votes on property disposition, including Purchase and Sale Agreement on property at 9th & Port Dr., and leasing at 1390 Commercial Way Building B, plus other leasing)

3:10 p.m. NEXT MEETING: July 11, 2019, 1 p.m.

3:12 p.m. ADJOURNMENT