

**PORT OF CLARKSTON**  
**849 Port Way – Clarkston, WA**  
**Thursday, May 9, 2019 -- 1:00 p.m.**  
**REGULAR MEETING AGENDA**

**1:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE**

**1:02 p.m. ROLL CALL**

- |   |   |
|---|---|
| <input type="checkbox"/> Commissioner Marvin Jackson    | <input type="checkbox"/> Commissioner Mark Brigham        |
| <input type="checkbox"/> Commissioner Wayne Tippett     | <input type="checkbox"/> Port Manager Wanda Keefer        |
| <input type="checkbox"/> Econ Dev Assistant Beth Larson | <input type="checkbox"/> Admin Assistant Jeanette Wheaton |

**1:03 p.m. CONSENT AGENDA**

1. Approved absence, if needed
2. Approval of Minutes – Commission Meeting April 11, 2019
3. Review of Accounts Receivable
4. Approval of Vouchers

<b>Type of Check</b>	<b>Check Numbers</b>	<b>Date</b>	<b>Amount</b>
Payroll	EPAY, 21557-21567	04-15-19	\$10,033.65
Leasehold tax	21568	04-15-19	\$17,039.42
Expenses	21569-21585	4-29-19	\$66,144.34
Payroll	21586-21591	4-30-19	\$ 5,947.82
Payroll Liabilities	EPAY, 21592-21595	4-30-19	\$ 7,783.29
Expenses	21596-21627	5-9-19	\$56,922.75

**1:05 p.m. GENERAL PUBLIC COMMENTS** -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

**1:08 p.m. NEW BUSINESS:**

1. Joe & Kate Miller – Lease discussion
2. Resource commitment on the issue of dam breaching
3. Concern for potential position by Port of Vancouver relating to avoiding movement of fossil fuel freight
4. Billboard lease expired
5. Golf balls trespassing onto RV Park—net in bad shape; wrong compression balls being used

**1:38 p.m. RESOLUTIONS:** None

**1:38 p.m. RECURRING AGENDA ITEMS:** On-going permitting (City of Asotin, aesthetic improvements at 7<sup>th</sup> St. cruise boat dock, and CERB broadband expansion)

**1:45 p.m. OLD BUSINESS:**

1. Telecom Fiber Build:

- a. Final Opinion on Determination of Non-Significance: SEPA for Phase IV of telecommunications fiber build (Vote to retain the Determination of Non-Significance, in light of the fact that no comments were received)
- b. Plan to purchase fiber separate from construction
2. Authorizing Port Manager to accept from Asotin County PUD 3" sewer line for fiber project (Bill of Sale)
3. Ratify two leases with Heuett properties and authorize Port Manager to sign a Consent to Assignment when the first lease is recorded

### **1:55 p.m. COMMISSIONER REPORTS**

Commissioner Tippet  
 Commissioner Jackson  
 Commissioner Brigham

### **2:05 p.m. MANAGER'S REPORT**

1. Calendar
2. Representative Newhouse's public listening session on Columbia/Snake dams May 13, Richland, WA
3. WPPA Spring Meeting May 15-17: Spokane, Davenport Hotel
  - a. All three commissioners plus Wanda and Beth to attend
  - b. Wanda to attend WPPA Broadband Committee pre-meeting May 14—also Spokane
  - c. Wanda to attend WPPA training the morning of the 15<sup>th</sup>
4. Snake River Family Festival, Saturday, June 8 – who will attend?
5. Wanda time away, June 10-11, 2019
6. PNWA Summer meeting: June 25-27, Hood River (Wanda and one Commissioner registered—Wanda to take work time to explore results of Condit Dam removal at White Salmon)
7. Availability of Port building at 1390 Commercial Way (exit is slowed due to equipment removal—CNC machines available for purchase)
8. Status reports:
  - a. Passenger vessel economic impact study and needs assessment EDA grant request
  - b. Changes to pump station—Granite Lake RV Park (grinder installation)
  - c. Lodging tax award with City of Clarkston
    - i. Contract with City
    - ii. Progress to date
  - d. "General Agreement for Joint Use of Utility Poles" with Clearwater Power
  - e. Roof replacement on west ½ of 1390 Fair Street wrap up in May
  - f. Granite Lake Park improvements
    - i. Electrical expansion at Granite Lake Park – out to bid
    - ii. Water fountain replacement – May/June timeline
    - iii. Fresh bark – some received, still more to be ordered
  - g. Plan for installation of mailbox – May/June timeline
  - h. Plan for surveying Port roads in north Clarkston – late summer start
9. Other

### **2:30 P.M. EXECUTIVE SESSION:**

Lease Negotiations – 10 minutes  
 Property Disposition – 10 minutes

**2:50 P.M. EXECUTIVE SESSION WRAP-UP** -- (including any votes on leasing/property disposition)

**2:52 p.m. NEXT MEETING:** June 13, 2019, 1 p.m.

**2:53 p.m. ADJOURNMENT**