

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Friday, February 16, 2017 -- 9:00 a.m.
REGULAR MEETING AGENDA

9:00 a.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

9:03 a.m. ROLL CALL

- | | |
|---|--|
| <input type="checkbox"/> Commissioner Marvin Jackson | <input type="checkbox"/> Commissioner Rick Davis |
| <input type="checkbox"/> Commissioner Wayne Tippett | <input type="checkbox"/> Port Manager – Wanda Keefer |
| <input type="checkbox"/> Port Auditor/Bookkeeper - Jennifer Bly | <input type="checkbox"/> ED Assistant – Beth Larson |

9:05 a.m. CONSENT AGENDA

- A. Any approved absences
- B. Approval of Minutes – Minutes of the Meeting of January 11, 2018
- C. Review of Accounts Receivable
- D. Approval of Vouchers

Type of Check	Check Numbers	Date	Amount
Tax Deposit	EFT	01/16/2018	\$ 3,145.02
Payroll	20476-20486	01/16/2018	\$11,688.97
Expenses	20487-20500	01/30/2018	\$23,751.48
Tax Deposit	EFT	01/31/2018	\$ 3,017.42
Payroll	20501-20510	01/31/2018	\$11,688.97
Payroll	20511-20520	02/15/2018	\$11,807.73
Expenses	20521-20551	02/16/2018	\$18,093.12

9:07 a.m. GENERAL PUBLIC COMMENTS -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

9:10 a.m. NEW BUSINESS:

- 1. Michelle Peters – Visit LC Valley
- 2. Jim Koch – Beamers Heller Bar
- 3. Poe Asphalt
- 4. Basalt Cellars
- 5. Potential new tenants for 1335 and 1397 Port Drive (final dec after executive session)

9:35 a.m. RESOLUTIONS: Resolution 2018-04 Authorizing Port Manager to Proceed with a Digital Imaging Grant Request to Records Management, WA Secretary of State

9:38 a.m. RECURRING AGENDA ITEMS:

Permitting relating to: City of Asotin/Quality Inn/Dave’s Golf/Granite Lake RV Park: no progress to report at this time

9:38 a.m. OLD BUSINESS

- 1. Update on shop expansion timeline
- 2. Website contract – authorize Port Manager to proceed

9:43 a.m. COMMISSIONER REPORTS

Commissioner Jackson
Commissioner Tippet
Commissioner Davis

9:50 a.m. MANAGER'S REPORT

1. Calendar
2. Jennifer's retirement party Feb. 28 from 4:30 to 6:30 at Tomato Brothers
3. Inland NW Partners, Hayden Lake, March 28
4. Wanda's computer having problems—changing out hard drive 2/20
5. Hiring seasonal help for the summer and intermittent help for grant/office (seasonal help perhaps earlier than originally planned as Steve has jury duty beginning 3-1-18)
6. Agreement with American Queen Steamboat Company
7. Status report on construction of shop expansion for space to build replacement docks for cruise boat dock
8. Other

10:00 a.m. STRATEGIC PLANNING WORK SESSION—2018 Workplan (with vote for approval)

10:10 a.m. EXECUTIVE SESSION

Lease negotiations – 20 minutes
Property disposition – 5 minutes
Litigation – 5 minutes

10:40 a.m. EXECUTIVE SESSION WRAP-UP

10:43 a.m. NEXT MEETING – March 8, 2018 Regular Meeting

10:45 a.m. ADJOURNMENT