

PORT OF CLARKSTON
849 Port Way – Clarkston, WA
Thursday, January 11, 2017 -- 1:00 p.m.
REGULAR MEETING AGENDA

1:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE

1:03 p.m. ROLL CALL

- | | |
|---|--|
| <input type="checkbox"/> Commissioner Marvin Jackson | <input type="checkbox"/> Commissioner Rick Davis |
| <input type="checkbox"/> Commissioner Wayne Tippett | <input type="checkbox"/> Port Manager – Wanda Keefer |
| <input type="checkbox"/> Port Auditor/Bookkeeper - Jennifer Bly | <input type="checkbox"/> ED Assistant – Beth Larson |

1:04 p.m. SWEARING IN OF NEW ELECTED OFFICIAL

1:06 p.m. CONSENT AGENDA

- A. Any approved absences
- B. Approval of Minutes – Minutes of the Meeting of December 14, 2017
- C. Review of Accounts Receivable
- D. Approval of Vouchers

Type of Check	Check Numbers	Date	Amount
Tax Deposit	EFT	12-15-17	\$ 3,051.06
Payroll	20404-20414	12-15-17	\$ 11,095.45
Expenses	20415-20426	12-18-17	\$ 23,782.31
Tax Deposit	EFT	12-29-17	\$ 2,605.90
Payroll	20427-20438	12-29-17	\$ 15,823.24
Expenses	20439-20471	1-11-18	\$102,552.85

1:07 p.m. GENERAL PUBLIC COMMENTS -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

1:10 p.m. NEW BUSINESS:

- 1. Elect officers
- 2. Appoint Port Attorney & Port Auditor
- 3. Surplus 2,200 steel building kit (see Memo from Port Manager)
- 4. Approve Master Lease Agreement with Syringa.net

1:20 p.m. RESOLUTIONS:

- 2018-01 – A Resolution Setting Meeting Times for 2018
- 2018-02 – A Resolution Governing the Transactions of Business for the Port of Clarkston
- 2018-03 – A Resolution Authorizing Port Manager to Dispose of Surplus Property & Materials

1:22 p.m. RECURRING AGENDA ITEMS:

Permitting relating:

1. City of Asotin (JARPA, SEPA & Shoreline Substantial Development permitting)
2. Quality Inn/Dave's Golf Shop re: paving and other modifications

1:22 p.m. OLD BUSINESS

1. Award contract for shop expansion
2. Website contract

1:25 p.m. COMMISSIONER REPORTS

Commissioner Jackson

Commissioner Tippet

Commissioner Davis

1:35 p.m. MANAGER'S REPORT

1. Calendar
2. Results of audit—completely clean (not even one recommendation)
3. Hiring administrative help before Jennifer retires
4. Small Works and Professional Services rosters
5. Budget to Actual Comparison for 2017
6. Insurance on crane
7. Interest in growing cruise boat industry
8. Other

1:50 p.m. WORKPLAN WORK SESSION with approval of work plan at the conclusion

2:10 P.M. EXECUTIVE SESSION

Lease negotiations – 15 minutes

Property acquisition – 5 minutes

Litigation – 5 minutes

2:35 P.M. EXECUTIVE SESSION WRAP-UP

2:38 p.m. NEXT MEETING – February 8, 2018 Regular Meeting

2:40 p.m. ADJOURNMENT