

**PORT OF CLARKSTON**  
**849 Port Way – Clarkston, WA**  
**Thursday, November 10, 2016 – 1:00 p.m.**  
**REGULAR MEETING MINUTES**

**CONVENE REGULAR PORT COMMISSION MEETING; PLEDGE OF ALLEGIANCE**

The Port of Clarkston's regular meeting for November 10, 2016, was brought to order at the Port of Clarkston office by Commission Chair Rick Davis, with the Pledge of Allegiance. A quorum was present. (Commissioner Tippett attended by telephone).

**ROLL CALL**

[P] Commissioner Marvin Jackson	[P] Commissioner Rick Davis
[P] Commissioner Wayne Tippett (phone)	[A] Port Manager – Wanda Keefer
[P] Port Auditor/Bookkeeper - Jennifer Bly	[P] ED Assistant – Belinda Campbell

**VISITORS:** Elaine Williams - Tribune Publishing

**CONSENT AGENDA ITEMS**

- A. Any excused or unexcused Commissioner absences
- B. Any excused Port Manager absence – Excused on vacation
- C. Minutes of the Meeting of October 6, 2016
- D. Review of Accounts Receivable
- E. Approval of vouchers for payment

Payroll	10/15/2016	19407 - 19417	\$ 11,342.80
Expenses	10/17/2016	19420 – 19440	\$ 26,891.90
Expenses	10/28/2016	19417-18--19441-43	\$ 4,741.83
Payroll	10/31/2016	19444 – 19453	\$ 14,819.26
Expenses	11/10/2016	19454 – 19488	\$ 24,608.18

**Motion made by Commissioners Jackson/Davis approving the consent agenda. Motion carried.**

**PUBLIC HEARING ON 2017 BUDGET REVENUES & EXPENDITURES & COMPREHENSIVE SCHEME OF HARBOR IMPROVEMENTS**

The Chair, Rick Davis, opened the public hearings. He confirmed proper prior advertisement and led public hearing discussion on: a) the 2017 Budget at 1:05 p.m. and b) the Comprehensive Scheme of Harbor Improvements at 1:06 p.m. No one present offered comments. **At 1:10 p.m., Commissioners Jackson/Davis made a motion to close the public hearing. Motion carried.**

**GENERAL PUBLIC COMMENTS** -- None

**NEW BUSINESS:** -- Approval of sale of Lot 1, Block 4 Turning Pointe Loop to Carroll-Naslund for \$83,000 and authorize the Port Manager OR the Chair of the Port Commission to sign title transfer documents. **Motion made by Commissioners Jackson/Tippett approving sale. Motion carried.**

**RESOLUTIONS:**

**RESOLUTION 2016-07** A RESOLUTION FOR THE PORT OF CLARKSTON BY SETTING A LEVY AMOUNT FOR THE YEAR 2017. Motion made by Commissioners Jackson/Davis approving Resolution 2016-07 as presented. Motion carried.

**RESOLUTION 2016-08** A RESOLUTION CONFIRMING THE SALE OF LOT 1, BLOCK 4 OF TURNING POINTE BUSINESS PARK AND AUTHORIZING THE PORT MANAGER OR COMMISSION CHAIR SIGN THE CLOSING DOCUMENTS. **Motion made by Commissioners Jackson/Tippett approving Resolution 2016-08 as presented. Motion carried.**

**RECURRING AGENDA ITEMS:**

1. Permitting in progress: n/a

**OLD BUSINESS**

1. Sign Lease Option with Valley Medical: Commissioners had previously approved the document, so signatures were obtained.
2. Update on stormwater and asphaltting project 900 and 1010 Port Way: Project was completed.
3. Update on fiber across Southway Bridge – No new progress to report.
4. Update on incubator feasibility study: Project still moving forward.

**COMMISSIONER REPORTS**

Commissioner Jackson – On weeds, pictures of lot needs to be taken and sterilant needs to be applied.

Commissioner Tippett - N/A

Commissioner Davis - Attended a meeting with Cathy McMorris Rogers at the Quality Inn and the discussion was regarding dam breaching; she will help as much as she can. Commission Davis also attended the Pioneer Ports Meeting at Quality Inn and discussed dam breaching and cruise ships affected by the extended dam closures for maintenance. He also attended the Pullman Chamber of Commerce meeting with Kristin Meira speaking about dam closures and the importance of attending the scoping meetings.

**STAFF REPORT**

1. Reminder: Open House for NEPA on Nov. 16<sup>th</sup> , 4 – 7, Red Lion

**NEXT MEETING** – December 8, 2016 at 1:00 p.m.

**ADJOURNMENT**

**Motion made by Commissioners Jackson/Tippett adjourning the meeting at 2:15 pm. Motion carried.**

  
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**Marvin Jackson – Secretary**

Minutes of the Pioneer Ports meeting of August 31, 2016.  
The meeting started at 6:50 p.m.

**ATTENDANCE:** In attendance were Wanda Keefer, Rick Davis, Wayne Tippett and Marvin Jackson from the Port of Clarkston; Mary Hasenoehrl, Jerry Klemm, Jaynie Bentz, Dave Doeringsfeld and Kelly VonLinderin from the Port of Lewiston; Tom Kammerzell, John Love, Dan Boone and Debbie Snell from the Port of Whitman County.

**RIVERFEST:** The Port of Clarkston reported on the annual Riverfest celebration and activities slated for October 1, 2016. All ports were asked if they would help fund Pioneer Ports display boards for the Pioneer Port's booth as well as other promotional items. Support will be discussed with the three port commissions at their next meeting.

**JOINT CHAMBER MEETING:** A joint chamber meeting with a focus on transportation is slated for the third week of October, final date to be determined. Possible guests would include Glen Squires from the Washington Wheat Growers, a transportation expert and the US Army Corps of Engineers.

**PORT OF WHITMAN/PULLMAN CHAMBER TOUR:** The upcoming tour scheduled for November 4, 2016, was discussed. There will be a luncheon at the Quality Inn Clarkston, speakers yet to be determined. All three ports agreed to help with expenses contingent upon port commission approval with more information on cost to be shared soon.

**TELECOMMUNICATIONS:** A brief discussion was held regarding fiber optics route across the Southway Bridge in Clarkston.

**PORT UPDATES:** All three ports gave updates on their current activities including both construction and fiber projects.

**IPNG UPDATE:** Tom Kammerzell gave a brief update on IPNG activities. A short discussion ensued.

NEXT PIONEER PORTS MEETING DATE: The next host of the Pioneer Ports will be Clarkston. The date of November 7 was considered for the next meeting but will have to be confirmed.

AJOURN: The meeting was adjourned at approximately 8:00 p.m.

PORT OF CLARKSTON COMMISSION

  
Marvin Jackson, Secretary