

**PORT OF CLARKSTON**  
**841 Port Way – Clarkston, WA**  
**Friday, April 13, 2017 – 1:00 p.m.**  
**REGULAR MEETING AGENDA - Rescheduled**

**1:00 p.m. CALL MEETING TO ORDER; PLEDGE OF ALLEGIANCE**

**1:03 p.m. ROLL CALL**

- |  |   |
|--|---|
| <input type="checkbox"/> Commissioner Marvin Jackson | <input type="checkbox"/> Commissioner Rick Davis            |
| <input type="checkbox"/> Commissioner Wayne Tippet   | <input type="checkbox"/> Port Manager – Wanda Keefer        |
| <input type="checkbox"/> ED Assistant – Beth Larson  | <input type="checkbox"/> Admin Assistant – Jeanette Wheaton |

**1:05 p.m. CONSENT AGENDA**

- A. Any approved absences
- B. Approval of Minutes – Minutes of the Meeting of March 8, 2018
- C. Review of Accounts Receivable
- D. Approval of Vouchers

<b>Type of Check</b>	<b>Check Numbers</b>	<b>Date</b>	<b>Amount</b>
Payroll	20605-20616	3-15-18	\$14,138.65
EFT	EFT	3-15-18	\$2,416.28
EFT	EFT	3-31-18	\$2,371.52
Expenses	20617-20633	3-19/26-18	\$14,278.77
Payroll	20634-20645	3-31-18	\$14,138.65
Expenses	20646-20681	4-13-18	\$80,516.55

**1:07 p.m. GENERAL PUBLIC COMMENTS** -- Speakers are requested to limit their time to 3 minutes and to address non-agenda topics. (They may weigh in on agenda topics during that portion of the meeting.)

**1:10 p.m. NEW BUSINESS:**

- 1. Draft 2017 Annual Financial Report
- 2. Sidewalks at 1390 Fair Street: (staff recommendation is to approve City approach)
- 3. Sign at Visit LC Valley office (permission needed)
- 4. Wrap or mural for 102 14<sup>th</sup> Street (Peters & Keatts office) (permission needed)
- 5. Exploring standards for taxi services to cruise boat docks (discuss staff recommendation)
- 6. Explore passenger terminal fee for each cruise boat passenger (begin discussing)

**1:30 p.m. RECURRING AGENDA ITEMS:**

Permitting relating to: City of Asotin/Quality Inn/Dave’s Golf/Granite Lake RV Park/Shade structure at docks/Shoreline vegetation removal

**1:32 p.m. OLD BUSINESS:**

- 1. First cruise boat arrived on April 8; another one in today (keeping staff & volunteers busy)
- 2. Update on shop expansion (construction, as bid, is complete but we need an apron yet)

3. Update on Beamers Landing, Inc., construction, survey for 1345 Port Drive, and subdivision status
4. Update on City of Clarkston lodging tax application and status of dock enhancements

### **1:40 p.m. COMMISSIONER REPORTS**

Commissioner Jackson  
Commissioner Tippett  
Commissioner Davis

### **1:50 p.m. MANAGER'S REPORT**

1. Red Wolf Bridge to be closed for 30 days beginning April 23, 2018
2. Calendar
  - a. WPPA Spring meeting, Vancouver, WA, May 9 -11
  - b. May 14-25 – Wanda on vacation
  - c. Snake River Family Festival, Boyer Park, June 2
  - d. WPPA Finance & Administration Seminar, Leavenworth, June 13-15 (recommend Wanda, given her dual roles/does conflict with June Port meeting)
  - e. PNWA Summer Conference, Clarkston, June 25-27 (recommend 5 attendees)
  - f. WPPA Port Director's Conference, Kalama, WA, July 12-13 (recommend Wanda)
  - g. Riverfest – Granite Lake Park, September 8, noon to 5 p.m. (our event)
  - h. WFOA conference, Vancouver, WA, Sept. 18 – 21 (recommend Wanda, as usual)
  - i. PNWA Annual Convention, Vancouver, Oct. 10-12 (wait for agenda to decide)
  - j. WPPA Small Ports Seminar, Leavenworth, Oct. 18-19 (recommend Beth)
3. Update on USGS's lease/trailer switch (Manager interpretation: little overall change from what they're doing now)
4. Update on minimum operating pool levels & spill
5. Update on Asotin boat basin project (more conversations, USDA reimbursement request)
6. Budget to actual comparison 1<sup>st</sup> quarter 2018
7. Other

### **2:05 p.m. EXECUTIVE SESSION**

Lease negotiations – 10 minutes  
Property disposition – 5 minutes  
Litigation – 5 minutes

### **2:25 p.m. EXECUTIVE SESSION WRAP-UP**

**2:33 p.m. NEXT MEETING** – May 10, 2018 at 1 p.m.

### **2:35 p.m. ADJOURNMENT**