



**Music * Kids Activities * Food * Water Demonstrations
Port of Clarkston**

We invite you to join us for RiverFest 2018 on Saturday, September 8th from noon to 5p.m. Mark your calendars! We will have vendor booths, musicians, food, kids' activities and fantastic local entertainment for your enjoyment at Granite Lake Park at 9th and Port Way, in the Port of Clarkston.

It is our goal to make your participation as fun and beneficial as possible. Registration and set-up starts at 10 a.m. The festivities will begin at noon and close at 5PM. Vendors will need to provide tables, lighting, extension cords (duct tape to cover cords) and some type of sunshade.

Yes! I wish to participate in the 2018 Riverfest . **I understand that confirmation will not occur until after receipt of payment and that vendor spaces will be assigned in the order applications and payments are received.** Please add the Port of Clarkston to your insurance and send a copy along with your **check payable to Port of Clarkston**

Vendor Fee: \$25.00

Business/Organization Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-Mail: _____

Amount Due: _____ Amount Enclosed: _____ Electricity? ___No___Yes

(Limited Spaces Available)

Description of Booth/Items Being Sold: _____

(No second-hand products are allowed. If you are a food vendor, be sure to acquire the appropriate permits prior to the event.)

Port of Clarkston * 849 Port Way * Clarkston WA 99403 * 509-758-5272 * FAX 509-758-1746
e-mail beth@portofclarkston.com

RULES AND REGULATIONS

Thank you for agreeing to be a vendor at Riverfest. Your interest and willingness to participate in Riverfest contributes to our excitement about this event. Below are some of the rules that you will be asked to abide by, anyone not abiding by these rules will be asked to leave and will not be invited to participate in future RiverFest events.

1. Vendors will not be allowed to set up before 10:00Am
2. Vendors will not be allowed to break down before 5:00PM
3. Riverfest is a smoke free event. Vendors and patrons are not permitted to smoke in or around booth (RCW 70.160).
4. Dogs must be on leashes at all times.
5. Scooters and skateboards are prohibited at the event.
6. You must bring your own lighting, extension cords and duct tape if you need electricity.
7. Appropriate permits are required for selling food and drink.
<http://www.asotincountyhealthdistrict.org/EPHTempFoodService.html>
8. You must provide your own shelter from sun and the chance of rain.
9. RiverFest vendor fees are non-refundable.
10. Vendor space is assigned as applications and payments arrive.
11. All vendors will be responsible for set up and tear down of their booth. Booth sizes are 15 X 15. **Please do not drive on the grass.**

Once you've submitted your vendor application with payment, you will be assigned a vendor number. **Please center your booth in your allotted space.** We have set the following guidelines to assure smooth set-up and take down:

Setup times: 10:00am- 11:30 am.

Parking: Designated field area behind Port office. **Do not park in marked handicap spaces in front of park!**

Restrooms: Located at the Park

Teardown: **Please do not begin to tear down your booth until 5 PM.**

Booth Areas: Each booth area is approximately 15' x 15'. Please center your booth in your allotted space. Please do not forget extension cords and duct tape if you need electricity.

Food Vendors: The grey water tank and hand washing station are located near the rest rooms. It is there for your use at no charge. We ask that you not dispose of anything in the street or on the grass.

Visit www.portofclarkston.com/riverfest for vendor/sponsor forms.